



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY

AUTONOMOUS | ACCREDITED BY NAAC |
RVS Nagar, K.N Road, Puttur, Chittoor dist, AP. | www.svpceet.org

INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the 18th Meeting on 21-05-2020

Chaired by	Honourable Principal
Venue	Principal Chamber
Date	21-05-2020
Time	10.00 AM

18th meeting of IQAC is scheduled on 21-05-2020 (Thursday) at 10.00 am in the chambers of the undersigned. All the IQAC members are requested to attend the meetings with all the relevant files and information.

AGENDA:

1. Academic Performance
2. Committee audit and appraisal
3. Deliberation on NIRF and registration
4. Guest lectures and Quality initiative
5. Strategic planning for quality improvement in college
6. Student council finalizing
7. Proposed National seminar/s
8. Ability enhancement programme
9. Other activities relevant to IQAC

MINUTES OF MEETING & RESOLUTIONS:

1. All members of IQAC were introduced themselves.
2. Resolutions passed by governing council are appraised to the members and resolved to carry out the activities accordingly.
3. All the cell conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
4. It is resolved to carry out all academic activities in strict adherence to university academic calendar and guidelines.
5. **Academic Planning and Performance:**
 - a. The pass percentage for the academic year 2020, was evaluated, the following steps were considered to improve the pass percentage for the students:
 - b. To ensure students are given weekly assignments based on the previous year question papers.
 - c. Tutorial classes be conducted



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6. Committee Audit and Appraisal

- a. It was decided at the meeting that, IQAC will meet all the committees helping them draw out activities that are necessary for the betterment of the institution.
- b. They will be assisted to frame the SOP, action plan and to have compliance to the set plans .
- c. NIRF – College will be registering and participating in NIRF.
- d. IQAC action Plan was discussed and the members have agreed to takenup adequate measures for the implementation. The registration for NIRF was completed and the data collection is in progress
- e. The members have been allotted with work and encouraged to take adequate support from other faculty members
- f. It was agreed to collect feedbacks online from all the stakeholders. The analysis to be shared with IQAC.
- g. The number of expert lectures to be increased for the students and to initiate faculty academic discourse.

7. Student Support and Progression:

- a. It was decided by the members of the IQAC to setup a student council with maximum strength of 15 members with roles and responsibilities.
- b. It was decided by the members to have the current council constituted from the group of members elected by the CRs and committee student representations and have stringent screening policy for the next academic year. It was also decided to accept one standard student policy for co-curricular, extra-curricular activities and representation of students at different levels.
- c. The cell reviewed the Quality enhancement programme that was offered during the academic year 2020-2021 and it was decided to offer additional courses in this semester. It was agreed to send out circulars calling for proposals from those faculty members who are interested to offer the Quality enhancement programme.
- d. The academic performance of the students were taken into consideration and methods to improve the pass percentage.



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S.NO	Name of the committee	Name of the coordinator	Designation	Signature
1	Internal Quality Assurance Cell	Prof. Syed Jeelan	Assoc. Prof, CSE	
2	NAAC Steering Committee	Dr. G Nagarajan	Professor, ECE	
3	Anti Ragging Committee	Dr.V. Janardhan Babu	HOD,CSE	
4	Disciplinary Committee	Dr A Gokul Chandar	Professor, ECE	
5	Anti-Sexual Harassment Cell	Mrs. S. Vani	Asso.Professor,(HBS)	
6	Cultural Cell	Ms.R.Blessina Preethi	Asso.professor,ECE	
7	Alumni Association	Mr.N.Muni Sankar	Asso.Professor, CSE	
8	Entrepreneur Development Cell	Dr.K.Harun	HOD,MBA	
9	Women Empowerment Cell	Mrs. Lakshmi Devi	HOD, EEE	
10	Grievance Redressal Committee	Dr. V Ganesh	HOD,HBS	
11	Sports Association	Mr.C.Rajesh	Physical Director	
12	R&D Cell	Dr.G.Naresh Kumar	HOD,ME	
13	Professional/Industries Cell	Dr. R Shasi Kumar	Assoc.Professor,ECE	
14	Training & Placement Cell	Mr.P.P.Nagaraja Rao	Assoc.Professor,ECE	
15	NSS Advisory Committee	Dr. S.Venkata Kiran	HOD,(ECE)	
16	Library Committee	Dr. I. Lakshmi pathi	Chief Librarian	
17	Exam Cell	Mr. K Kiran	Assoc.Professor, ME	
18	Admission Committee	Mr.N.Kumar Raja	CCO	
19	Staff Recruitment Committee	Dr. B Ramaganesh	Assoc.Professor,CSE	
20	Right to Information Cell	Mr. T Hemanth Kumar	Administrative Officer	
21	Student Welfare Committee	Mrs. B Usha Bindu	Asst. Professor, CSE	
22	Purchase Committee	Mr.S.Irfan Basha	IR Officer	
23	Transport Committee	Mr. K. Narendra	Transport In-Charge	
24	SC/ST Committee	Ms M Moulika	Asst. Professor, HBS	



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25	Internal Complaints Committee	Mr. G Haribabu	Asst. Professor, CSE	
26	Other Backward Caste Committee	Mr. P Sathish	Asst. Professor, ME	
27	Industry Interaction Committee	Mr.P.V.Hemanth	C.R.O	

Principal and IQAC Chairman

Principal
Sri Venkatesa Perumal
College of Engg. & Tech.
(AUTONOMOUS)
PUTTUR